{Name}

{Address}

{Phone Number}

**Subject: Letter of Invitation**

{City, Date}

To whom it may concern,

This is to certify that {Name of Friend(s) or Family Member(s)} will be visiting me in {City of Residence}, Canada from {Date of Arrival} to {Date of Departure}. {Explain your relationship to your Friend(s) or Family Member(s): Family ties, duration of friendship, how you know each other, etc.}.

{Name of Friend or Family Member} will be staying at my home for the duration of their stay. {Explain what you will do during your stay in Canada: visit this city, this region, etc.}

Please find attached to this letter proof of my legal status in Canada. You will also find my personal information as well as those of my guest(s).

Should you require any further information, please do not hesitate to contact me.

Kind regards,

**{Name}**

**Signature**

**Guest Information:**

* **Name:**
* **Date of birth:**
* **Address and telephone number:**
* **Relationship to the guest:**
* **Purpose of travel:** {visiting family, friends, tourism, etc.}
* **Duration of stay:**
* **Address of stay:** {Address where the guest will stay at}
* **Means of subsistence:** {you will pay for all his/her/their expenses, etc.}
* **Date of departure from Canada:**

**Personal Information:**

* **Name:**
* **Date of birth:**
* **Address and telephone number in Canada:**
* **Job title:**
* **Legal status in Canada:** {Canadian citizen or Permanent Resident}

**{Only for Super Visa}**

* **Name and date of birth of spouse and dependents:**
* **Number of people living in my household, including people still being sponsored:**